

**AKRON ENGINEERING BUREAU
REQUEST FOR QUALIFICATIONS AND EXPERIENCE
Professional Aviation Consulting Services
Akron Fulton International Airport
Akron, Ohio**

CLOSING TIME: 3:00 P.M., MARCH 27, 2018

The City of Akron is requesting interested professional aviation consulting firms to provide a statement of qualifications and experience for the following services:

1. Providing grant application, grant administration, environmental, design and construction phase consulting services to:
 - a. Rehabilitate Runway 7-25 including closure of Runway 1-19
 - b. Construct a replacement electrical vault building for runway/taxiway lighting and rehabilitate the circuits.
 - c. Mitigate runway approach obstructions.
2. Providing general airport consulting services.
3. Preparing requests for the FAA to release parcels of land from the airport.

All of these services are for the Akron Fulton International Airport. The planned contract term is five years.

Firms are encouraged to utilize the services of disadvantaged companies whenever possible consistent with 49 CFR part 26 to meet the DBE goal of 4.21%.

1.0 DESCRIPTIONS OF DESIRED SERVICES:

1.1 Grant Application, Grant Administration, Environmental, Design and Construction Phase Consulting Services to:

- a. Rehabilitate Runway 7-25.** This project consists of rehabilitating Runway 7-25 and closing Runway 1-19 including associated drainage study.
- b. Construct a Replacement Electrical Vault Building and Rehabilitate The Lighting Circuits.** This project consists of:
 - i.) Constructing the vault near the existing Snow Removal Equipment Building or other agreed location.
 - ii.) Rehabilitating the lighting circuits to accommodate the Runway 7-25 Rehabilitation work and to decrease the frequency of repairs. The existing wiring is direct bury. We would like to install all new wiring in conduit if grant funding allows.
 - iii.) Abandoning and removing the existing vault.
- c. Mitigate Runway Approach Obstructions.** This project consists of mitigating obstructions primarily in the Runway 7 approach. Obstructions are in process of being mitigated on the Runway 25 approach. Mitigating any Runway 25 obstructions remaining after that project would be included in this project.

1.2 Providing General Airport Consulting Services. These services are to be provided on an as needed basis. The airport plans to set aside a portion of the total contract amount to pay for them. General Services may include:

- a. Recommending and prioritizing proposed capital improvement projects and revising the ACIP.
- b. Seeking and advising of potential grant funding sources.
- c. Speculating potential FAA concerns regarding proposed uses of property on and near the airport.
- d. Recommending training and conferences for airport personnel.

1.3. Preparing Requests to Release Land from the Airport. This project consists of preparing requests to the FAA to release land no longer needed for aeronautical purposes. This includes required revisions to the Airport Layout Plan.

2.0 REFERENCE MATERIALS

The current Airport Layout Plan and property drawings, approved by the FAA July 27, 2016, are attached for reference.

3.0 RESPONSE SUBMITTAL LOCATION:

If your firm is interested in performing the above services, please submit your qualifications to the following address by 3:00 P.M., March 27, 2018:

John O. Moore, Director of Public Service
City of Akron Municipal Building
166 South High Street, Suite 201
Akron, Ohio 44308

4.0 RESPONSE CONTENTS

Your qualifications package shall consist of four copies of your company's statement of qualifications, including a transmittal/letter of interest, in 8 ½" x 11" format, containing no more than twenty pages, not including separation/index pages and cover. Please see information below:

- 4.1 Transmittal Letter
- 4.2 Firm's experience in comparable airport consulting services within the last seven years. Include a list of airport clients served, and a contact name and telephone number for each that may be contacted as a reference.
- 4.3 Professional background, caliber, and qualifications of key personnel.
- 4.4 Qualifications and experience of outside firms anticipated to be engaged for the work of this contract and percentage of proposed work the outside firm will perform.
- 4.5 Firm's demonstrated understanding of potential problems and the airport's special concerns.
- 4.6 Firm's demonstrated ability and capacity to meet schedules and deadlines.
- 4.7 Firm's experience in obtaining FAA and ODOT grant funding.
- 4.8 Firm's familiarity with and proximity to the Akron-Fulton International Airport.
- 4.9 At least three references (may be non client such as contactors or subconsultants) that verify your company has satisfactorily performed services similar to the ones requested.
- 4.10 Provide a description of your Project Approach, not to exceed two pages. Confirm

that the firm has visited the site and address your firm's: 1) Technical approach; 2) Understanding of the project; 3) Innovative ideas; 4) Your firm's project specific plan for ensuring increased quality, reduced project delivery time and reduced project costs.

4.11 Any additional information you would like to include

Provide the information requested in the items above, in the same order listed, in a letter signed by an officer of the firm. Do not send additional forms, resumes, brochures, or other material.

The responses shall be limited to twenty (20) 8½" x 11" single sided pages plus two (2) pages for the Project Approach.

Please adhere to the following requirements in preparing and binding the responses:

- Please use a minimum font size of 12-point and maintain margins of 1" on all four sides.
- Page numbers must be centered at the bottom of each page.
- Use 8½" x 11" paper only.
- Bind letters of interest by stapling at the upper left hand corner only. Do not utilize any other binding system.
- Do not provide tabbed inserts or other features that may interfere with machine copying.

Items 4.1 through 4.8 must be included within the 20-page body of the response. Remaining space within the twenty (20) pages may be utilized to provide personnel resumes or additional information concerning general qualifications.

5.0 SELECTION:

The selection will be based on the guidelines set forth in FAA Advisory Circular No. 150/5100-14E (Architectural, Engineering and Planning Consultant Services for Airport Grant Projects) and the above items 4.1 through 4.11. A Consultant Selection Rating Form is attached for informational purposes.

A selection board will evaluate each firm's qualifications submitted. Subsequent to evaluations the board will select three qualified firms for interviews. The board will then negotiate with the highest ranking firm to obtain a mutually satisfactory agreement. Should negotiations with the first consultant fail to produce an agreement, the board will negotiate for an agreement with the second qualified consultant and so on until a mutually satisfactory agreement is obtained.

4.0 RESERVED RIGHTS:

The City of Akron reserves the right to accept or reject any Request for Qualifications responses without further action. The City also reserves the right to initiate additional procurement action for any services included in this procurement.

5.0 QUESTIONS:

If you have any questions regarding this request for qualifications, please contact Mr. Travis Capper, PE, Acting Airport Manager, tcapper@akronohio.gov , 330 375-2699.

Consultant Selection Rating Form

Project: **Akron Fulton International Airport**

Project Type: Design, environmental, construction services for runway rehab, electrical vault, general services, land releases

Selection Committee Members:

Evaluator Name:

| Category | Total Value | Scoring Criteria | | | | | |
|--|-------------|-------------------|--|--|--|--|--|
| Firm's Strength/Experience in Comparable Airport Services | 10 | See Note 4.2, RFQ | | | | | |
| Strength/Experience of Assigned Project Manager | 10 | See Note 4.3, RFQ | | | | | |
| Strength/Experience of Assigned Staff | 5 | See Note 4.3, RFQ | | | | | |
| Strength/Experience of Assigned Subconsultants and Ability to Meet DBE Goals | 5 | See Note 4.4, RFQ | | | | | |
| Firm's Understanding of Airport's Potential Problems and Concerns | 10 | See Note 4.5, RFQ | | | | | |
| Firm's Ability and Capacity to Meet Schedules and Deadlines | 10 | See Note 4.6, RFQ | | | | | |
| Firm's Experience in Obtaining FAA and ODOT Funding | 10 | See Note 4.7, RFQ | | | | | |
| Firm's Familiarity and Proximity to Akron Fulton Airport | 5 | See Note 4.8, RFQ | | | | | |
| Performance on Similar Aviation | 15 | See Note 4.9, | | | | | |

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|--|-----|--------------------|--|--|--|--|--|
| Projects | | RFQ | | | | | |
| Project Approach | | | | | | | |
| Approach to the Project Including Steps and Schedule | 20 | See Note 4.10, RFQ | | | | | |
| Total Points | 100 | | | | | | |

Airport Consultants 3/5/18

The following consultants will be sent an RFQ package:

Paul W. Strack, Aviation Manager
Michael Baker International
1111 Superior Avenue East, Suite 2300
Cleveland, Ohio 44114
216-664-6493

Mark Heckroth, Aviation Project Manager
CHA
1501 N. Marginal Road, Suite 200
Cleveland, Ohio 44114
216-443-1700

Matthew J. Wenham, PE, Aviation Engineering & Construction Group Manager
C&S Engineers, Inc.
17401 Lorain Avenue, Suite 100
Cleveland, Ohio 44111
216-619-5449

Marshall Eichfeld, P.E.
Delta Airport Consultants, Inc.
20545 Center Ridge Road, Suite 450
Rocky River, Ohio 44116
440-895-0465

Nathanial S. Granger, P.E.
RS&H Ohio, Inc.
1745 Indian Wood Circle, Suite 265
Maumee, Ohio 43537
419-893-3210

Greg Heaton
Crawford, Murphy & Tilly
8101 N High St, Suite 150
Columbus, OH 43235
614-468-1200

Don Yager, President
Yager Consultants, Inc.
5250 Renwyck Dr., Suite 3
Toledo, Ohio 43615
419-537-9479

Joe Sullivan, Vice President
Stantec Consulting Inc.
1500 Lake Shore Dr., Ste. 100
Columbus, OH 43204
614- 486-4383

Nick Isenberg, Program Director
Woolpert, Inc.
600 Superior Avenue
Suite 1300
Cleveland, OH 44114
216-416-1501

Joe Grubbs, PE, Aviation Practice Director
CH2M
400 Industry Drive
Suite 100
Pittsburgh, PA 15275

Patrick R. Schwan, P.E., Chairman
Richland Engineering Limited
29 North Park Street
Mansfield, Ohio 44902
419-524-0074